



TEA RESEARCH ASSOCIATION
REGISTERED OFFICE

113, Park Street, 9th Floor, Kolkata - 700 016
Telephone : 2229-1815, 2229-3813 E-mail : secretary@tocklai.net
Website : www.tocklai.net, www.tocklai.org

Circular No.4

14th March 2025

To: All Members of Tea Research Association
North Bank of Assam

Sale of Green Leaf from TRA Plot at Thakurbari-Season 2025

Sealed tenders are invited from Members for the purchase of green leaf from the Association's plot at Thakurbari as per the conditions of Tender attached herewith. Leaf will be available for sale from the first week of April 2025 and estimated production for the season is **60,000** kgs. (approx.)

Members interested in purchasing leaf are requested to kindly visit our website www.tocklai.org for further details.

Please send the tender documents to the Secretary, Tea Research Association, 113 Park Street, 9th Floor, Kolkata - 700 016 on or before **28th March 2025**, in a sealed envelope marking "**Green Leaf – TRA Plot at Thakurbari**" on the cover.


Secretary

Copy to: The Director Incharge, TRA
The Incharge, North Bank Advisory Officer Centre, TRA



Tea Research Association
113, Park Street, 9th Floor
Kolkata – 700 016

Tender for Sale of Green Leaf from TRA Plot at Thakurbari:
Season 2025

Sealed tenders are invited from Members for the purchase of green leaf from the Association's plot at Thakurbari. Leaf will be available for sale from the first week of April 2025 and estimated production for the season is **60,000 kgs.** (approx).

Terms & Conditions

1. A Security Deposit consisting of an Account Payee Cheque or Bank Draft payable at Kolkata for **Rs. 1.50 lacs** drawn in favour of **Tea Research Association** shall accompany each tender. The Cheque/ Bank Draft will be returned to the unsuccessful Tenderer. In the event of a successful bidder not accepting the offer, the deposit shall be forfeited.
2. For the successful Tenderer (Purchaser), the amount of **Rs. 1.50 lacs** shall be considered as Advance and shall be adjusted from each bill on pro-rata basis in such a manner that the amount shall be fully adjusted by September, 2025. The amount shall, however, not carry any interest.
3. Expected minimum daily quantity will be 50 kgs. and the maximum is 300 kgs.
4. Leaf has to be collected on every working day between 3:30 pm and 4:30 pm (garden time).
5. Green leaf will be loaded and transported by the purchaser at his own cost.
6. If leaf cannot be collected on a particular day for any reason, 48 hours' advance notice will require to be given by the Purchaser to TRA.

7. Fortnightly bills of supply of green leaf shall be raised at Thakurbari by TRA and sent to the Purchaser. Bills shall have to be settled by Cheque/Demand Draft drawn in favour of "Tea Research Association", payable at Kolkata within 15 days of receipt of the bills. In default of payment of the bill amount within 15 days from the date of receipt of the bill, the Purchaser shall be liable to pay interest @ 12% from the due date till the date of payment.
8. The Purchaser shall depute a representative to be present during weighment to avoid any dispute. In case such representatives are not available at the time of weighment, TRA's weighment shall be final and any difference in weight at the receiving end shall not be taken into account.
9. During the season, Thakurbari will require about 400 kgs of Made tea for staff and labour. In lieu of green leaf (1:4.5) will be supplied free of cost.
10. Leaf will not be sold to any Member having outstanding membership subscription dues up to 31st December, 2024
11. The Executive Committee of the Association shall not be bound to accept the highest offer and reserves the right to amend or alter the terms and conditions of the Tender at any time.
12. In case of any dispute arising out of or in connection with the Agreement, the decision of the Council of Management of the Association shall be final and binding on the Purchaser.

Tenders should be submitted in a sealed cover to the Secretary, Tea Research Association, 113 Park Street, 9th Floor, Kolkata 700 016, marked **Tender for Thakurbari Green Leaf** which should reach us on or before **28th March 2025**.