



TEA RESEARCH ASSOCIATION
REGISTERED OFFICE

113, Park Street, 9th Floor, Kolkata - 700 016
Telephone : 2229-1815, 2229-3813 E-mail : secretary@tocklai.net
Website : www.tocklai.net, www.tocklai.org

Circular No.5

14th March 2025

To: **All Members of Tea Research Association – Dooars**

Sale of Green Leaf from TRA Plot at Nagrakata
For the Season 2025

Sealed tenders are invited from Members for the purchase of Green Leaf from the Association's plot at North Bengal Regional R & D Centre, Nagrakata as per the conditions of Tender attached herewith. The estimate of production for the season is 50,000kgs. (approx.)

Members interested in purchasing leaf are requested to kindly visit our website www.tocklai.org for further details.

Please send the tender documents to: -

The Secretary
Tea Research Association
113 Park Street, 9th Floor
Kolkata 700 016

on or before 28th March 2025, in a **sealed** envelope marking "**Tender for Green Leaf – TRA Plot at Nagrakata**" on the cover.


Secretary

Copy to:

1. The Director Incharge, TRA
2. The Consultant(Advisory), TRA, NBRR&DC



**Tea Research Association
113, Park Street, 9th Floor
Kolkata – 700 016**

Tender for Sale of Green Leaf from TRA Plot at Nagrakata: Season 2025

Sealed tenders are invited from Members for the purchase of green leaf from the Association's plot at North Bengal Regional R&D Centre, Nagrakata - 735 225. The estimate of production for the season is 50,000 kgs. (approx.).

Terms & Conditions

1. A Security Deposit consisting of an Account Payee Cheque or Bank Draft payable at Kolkata for **Rs. 50,000/-** drawn in favour of **Tea Research Association** shall accompany each tender. The Cheque/Bank Draft will be returned to the unsuccessful Tenderer. In the event of a successful bidder not accepting the offer, the deposit shall be forfeited.
2. Weekly bills of supply of green leaf shall be raised at NBRRDC by Tea Research Association and sent to the Purchaser. Payment have to be made immediately on receipt of the bills failing which interest @ 12% per annum from the due date will be levied.
3. Expected minimum daily quantity will be 50 kgs. and the maximum is 300 kgs.
4. Leaf has to be collected on every working day from TRA Nagrakata between 3:30 pm and 4:30 pm (garden time).
5. Green leaf will be loaded and transported by the purchaser at his own cost.

6. If leaf cannot be collected on a particular day for any reason, 48 hours' advance notice will be required to be given by the Purchaser to TRA.
7. The Purchaser shall depute a representative to be present during weighment to avoid any dispute. In case such representatives are not available at the time of weighment, TRA's weighment shall be final and any difference in weight at the receiving end shall not be taken into account.
8. Leaf will not be sold to any Member having outstanding membership subscription dues up to 31st December, 2024. The Executive Committee of the Association shall not be bound to accept the highest offer and reserves the right to amend or alter the terms and conditions of the Tender at any time.
9. In case of any dispute arising out of or in connection with the Agreement, the decision of the Executive Committee of the Association shall be final and binding on the Purchaser.

Tenders should be submitted in a sealed cover to the Secretary, Tea Research Association, 113 Park Street, 9th Floor, Kolkata - 700 016, marked '**Tender for Nagrakata Green Leaf**' which should reach us **on or before 28th March 2025.**